



Let's take payroll off your to-do list

Payroll services for Collage HR customers



You have better things to do than payroll

Let's face it — whoever is in running payroll at your company probably shouldn't be doing it.

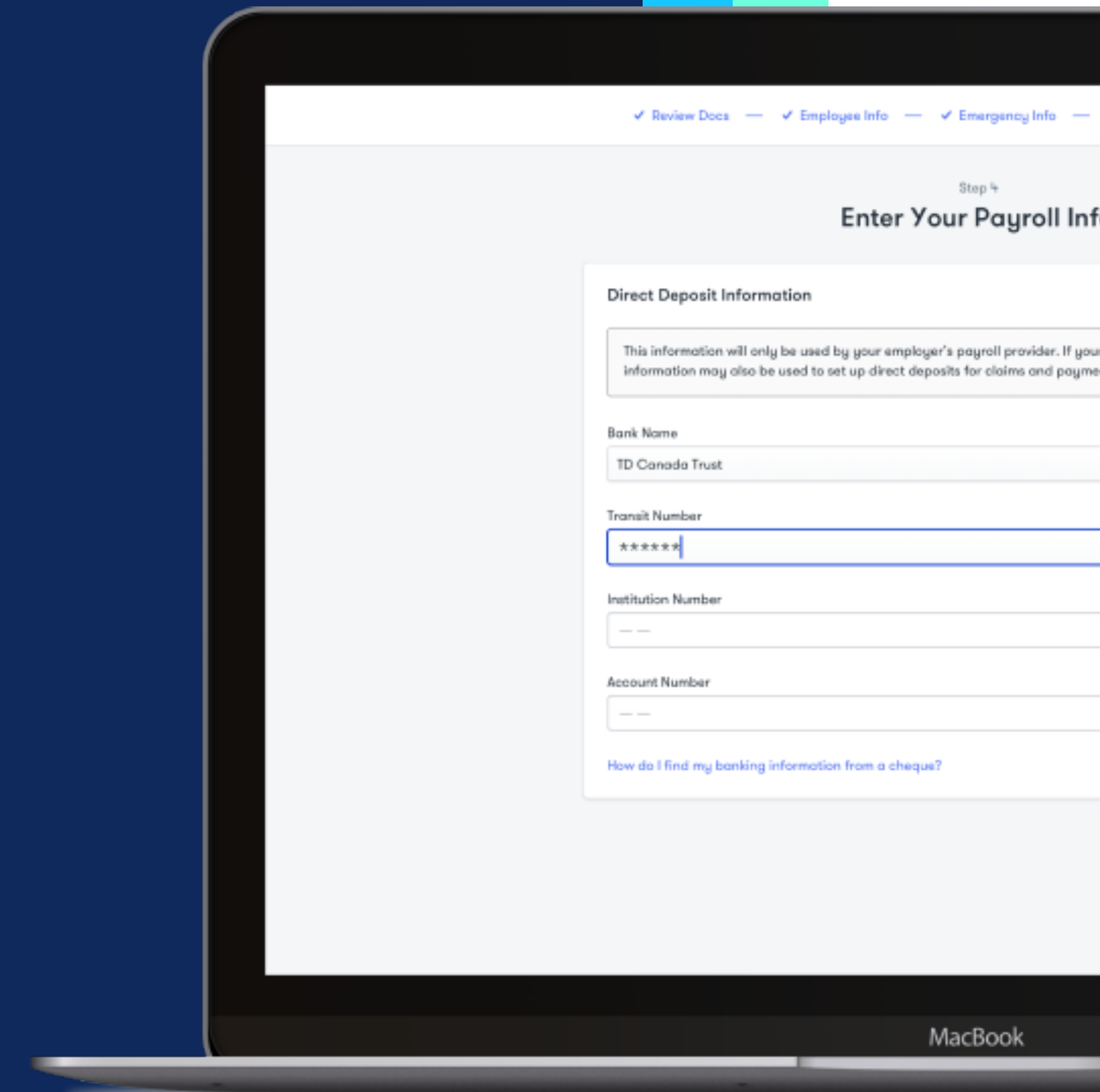
Running payroll takes a lot of time, and importantly a lot of specific knowledge that most businesses just don't have in-house.

From managing taxable benefit deductions to preparing ROEs to paying out correct vacation amounts for departing employees, for an untrained payroll manager errors are an inevitability. These errors cost the business time and money, and importantly can have a significant impact on employees and their families.

Luckily, we can take the pain away

For customers of Collage HR, we have a variety of services that can take the pain out of your payroll processes. From simply syncing your data between platforms, to becoming your fully outsourced payroll department, we'll work with you to identify the right solution for your needs.

We use a combination of proprietary technology and in-house payroll experts to deliver the outcome everybody wants: payroll that gets done correctly for a low cost and minimum effort.



Choose the plan that fits your needs

We know that payroll is not one-size-fits-all

We have three different options to help simplify payroll for our clients. You are free to choose the one that suits your needs best!



Collage HR

- All the information you need to run and update payroll in one place online
- Automated payroll update notifications
- Payroll reconciliation reports

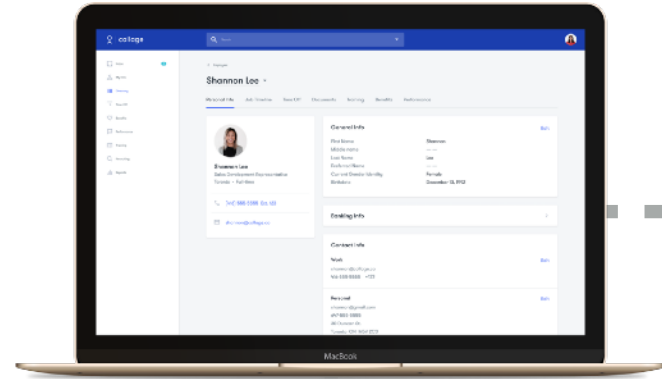
Collage HR + Payroll Sync

- No more data entry - data in Collage HR that impacts payroll will be automatically synced to your payroll system
- Clients are still responsible for running their own payroll

Collage HR + Managed Payroll

- A payroll analyst at Collage becomes your outsourced payroll department
- Collage takes accountability for running your payroll and ensuring pay runs are set up correctly

How it works



Payroll Sync Managed Payroll

1. Use Collage HR to manage employee data

Hire or terminate employees, adjust salaries and manage your benefits plan using Collage HR. Employees can log in and update their personal info themselves.

Payroll Sync Managed Payroll

2. Keep your payroll platform, Collage HR syncs your data

Collage can sync your data to most major cloud payroll processing platforms. Either keep your existing provider, or we can set you up with a new one. When you use Collage, your updates get pushed to your third-party platform so you don't have to update it yourself.

Managed Payroll

3. Payroll experts set up your pay run

For Managed Payroll clients, our team of experts will set up and execute your pay runs for you. Clients who opt for payroll sync only will be responsible for running their own payroll.



Payroll Sync Managed Payroll

4. Your employees get paid via direct deposit

Your third-party payroll processor will calculate taxable amounts, create paystubs automatically, deposit money in your employees accounts and send tax owed to CRA.



Payroll Services Pricing

	Collage HR	Payroll Sync	Managed Payroll
Per-user fee	\$7 per employee per month	+ \$3 per employee per month	Custom per employee per month
Payroll Update Notifications	Yes	Yes	Yes
HR + Payroll Reconciliation Reports	Yes	Yes	Yes
Data Sync to Payrol Provider	No	Yes	Yes
<u>Managed Pay Runs:</u>			
Tax Remittance	No	No	Yes
Bonuses, commissions, expenses	No	No	Yes
RRSP and benefit deductions	No	No	Yes
Shift workers	No	No	Yes
Unionized workers	No	No	Yes
Pay group locations	No	No	Yes
Payroll year-end packages	No	No	Yes
Migrate payroll platforms	No	No	Yes
T4s and ROEs	No	No	Yes



Frequently Asked Questions

Does Collage offer its own payroll software?

At this time, Collage does not have its own payroll software. We partner with third party providers who do the tax calculations, remittances and pay stubs on your behalf.

What types of businesses are a fit for managed payroll?

Our clients who choose managed payroll typically don't have a finance department for internally, or they have an existing finance team that is understaffed when it comes to payroll

What types of businesses are a fit for payroll sync?

Clients who have some payroll expertise in-house and would like to control their pay runs, but want to save time and headache that comes with transferring data between systems

Why is pricing for managed payroll customized?

We charge based on how complex our clients' payroll needs are. For example, It involves a lot more work to run weekly payroll for hourly employees than it does to run monthly payroll for salaried employees. Our custom pricing reflects this difference from client to client.

What is involved with setup?

Our team will create a custom onboarding plan for you depending on your existing payroll setup, the level of service you choose and how fast you can move. Onboarding usually takes 4-8 weeks.

Ready to level up your team?

Speak to your advisor to get started or to schedule a personalized product demo.

Or, learn more about Collage HR at www.collage.co

